



MONTHLY RACKING INSPECTION CHECKLIST

For informal inspections — AS 4084:2023

Perth Rack Inspections

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Company Name: _____
 Site Address: _____
 Date: _____
 Completed By: _____

YES NO DESCRIPTION COMMENTS

SECTION 1 — GENERAL

<input type="checkbox"/>	<input type="checkbox"/>	Have any impacts or incidents occurred since the last inspection?	
<input type="checkbox"/>	<input type="checkbox"/>	Has any damage been reported or documented since the last inspection?	

SECTION 2 — LOAD SIGNS

<input type="checkbox"/>	<input type="checkbox"/>	Does each run of racking have a load sign?	
<input type="checkbox"/>	<input type="checkbox"/>	Is the load sign legible and unobstructed?	
<input type="checkbox"/>	<input type="checkbox"/>	Does the rack configuration match the load sign? <i>Check bottom beam height and bay configuration.</i>	

SECTION 3 — PALLETS & LOADS

<input type="checkbox"/>	<input type="checkbox"/>	Are all pallets suitable for use on this racking? <i>Unsuitable pallets are generally those that are oversized, undersized, have flat bottoms (without use of mesh decks), or are otherwise damaged or structurally compromised.</i>	
<input type="checkbox"/>	<input type="checkbox"/>	Are all pallet weights within the load limits shown on the load sign?	
<input type="checkbox"/>	<input type="checkbox"/>	Are all pallets positioned correctly on the beams?	
<input type="checkbox"/>	<input type="checkbox"/>	Are all loads stable?	
<input type="checkbox"/>	<input type="checkbox"/>	Are all pallets on raised levels appropriately strapped or wrapped to prevent product falling?	
<input type="checkbox"/>	<input type="checkbox"/>	Do any pallets show visible damage?	

SECTION 4 — FRAMES & UPRIGHTS

<input type="checkbox"/>	<input type="checkbox"/>	Is there any visible impact damage to uprights or bracing? <i>Check low-height front and rear — this is where damage is most common.</i>	
<input type="checkbox"/>	<input type="checkbox"/>	Do any uprights appear to lean or look out of vertical?	
<input type="checkbox"/>	<input type="checkbox"/>	Is there any visible corrosion or rust on uprights or bracing?	

SECTION 5 — BASEPLATES & ANCHORING

<input type="checkbox"/>	<input type="checkbox"/>	Are all baseplates anchored to the floor?	
<input type="checkbox"/>	<input type="checkbox"/>	Is there any visible damage to baseplates?	
<input type="checkbox"/>	<input type="checkbox"/>	Is there any damage to racking protectors or end-of-aisle guards?	

SECTION 6 — BEAMS

<input type="checkbox"/>	<input type="checkbox"/>	Is there any visible impact damage to beams? <i>Check for bends in the middle and distortion at the end connectors. Even minor distortion at connectors is serious.</i>	
<input type="checkbox"/>	<input type="checkbox"/>	Are all beams properly engaged in the upright frame?	
<input type="checkbox"/>	<input type="checkbox"/>	Have any beam levels been adjusted since the last inspection? <i>Moving beams alters the designed structure and may reduce load capacity. Check against the load sign.</i>	
<input type="checkbox"/>	<input type="checkbox"/>	Is there any visible corrosion or rust on beams or connectors?	

SECTION 7 — SAFETY LOCKS

<input type="checkbox"/>	<input type="checkbox"/>	Are all beam safety locks in place? <i>If NO, replace immediately.</i>	
<input type="checkbox"/>	<input type="checkbox"/>	Is there a supply of spare safety locks on site?	

Inspector Signature: _____

△ IMPORTANT NOTICE

This checklist is intended to assist with informal monthly inspections only and does not substitute for an annual formal inspection by a competent person as required under AS 4084:2023. If any damage or non-compliance is identified, remove the affected racking from service immediately and contact Perth Rack Inspections for assessment. All damage, however minor, must be reported and documented.